



Business and Legal Forms for Interior Designers, Second Edition

Tad Crawford, Eva Doman Bruck

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This essential trade reference offers more than fifty crucial forms and tells you everything you need to know to use them effectively, all for \$5 less than the first edition. Made available in hard copy and on CD-ROM, each form can be customized and is accompanied by detailed instructions, advice on standard contractual provisions, and a negotiation checklist to help you achieve the best results. Included is an in-depth section on contractual issues relevant to the industry. Among the essential forms included are:

- Project plan and budget
- Proposal form
- Comprehensive production schedule
- Transmittal form
- Traffic log
- Collection letters
- Receipts log
- Marketing checklist
- Billing forms
- Work change order
- Designer–client agreement for commercial and residential projects
- Contract summary sheet
- Contract with fabricator
- Nondisclosure agreement for submitting ideas
- Employment agreement
- Trademark application
- And many more

New to this edition are forms for leases, subleases, arbitration, general and mutual releases, employee warning and dismissal letters, and promissory notes. Don't miss out. Use *Business and Legal Forms for Interior Designers* to spare yourself expensive lawyers' fees and get fair compensation for your work.

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